

ATTENTION:

- Read the explanatory and SEPA notes on the reverse side first.
- Both the student and the account holder must sign this form.
- You can only use this form if you have a SEPA bank account.
- Please use capitals when filling out this form.

One-off power of attorney for the payment of tuition fees 2022-2023

The undersigned (please copy the details of your bank card to ensure proper processing)

Surname, initials (account holder):

SEPA IBAN (not a savings account):

Change in payment details

Town and country of your bank:

hereby grants authorisation to the: Stg. HBO Haaglanden, The Hague (incassant ID: NL81ZZZ272559120000)

Regarding the student

Surname, initials:

Study programme:

Date of birth:

Nationality:

Student number:

to withdraw from the account mentioned above

the amount of (see explanatory notes):

€ 1,105

€ 2,209

€ 8,634

in 1 or 9 instalments:

In 1 instalment

(see explanatory notes)

In 9 equal instalments

(see explanatory notes)

If no amount is checked, The Hague University of Applied Sciences will determine the tuition fee amount based on the data in our files.

If neither payment option is checked, tuition fees will be debited in 9 instalments. If the student starts at a later moment than 1 September, the amount will be adjusted accordingly. For each month of enrolment, 1/12th of the tuition fee must be paid.

By signing this form, the student and the account holder mentioned above agree to the following terms and conditions:

- The student requests enrolment in the above-mentioned study programme for the 2022-2023 academic year.
- The student authorises payment of the 2022-2023 tuition fees by the account holder mentioned above.
- The account holder will ensure that the account balance is sufficient to cover the tuition fee payment on the tuition fee payment dates.
- This authorisation cannot be prematurely revoked.
- The account holder and the student (and/or parent/guardian) are both jointly and severally liable for full and timely payment of the tuition fee.
- Should the student fail to qualify for the statutory tuition fee, the institutional tuition fee will be debited (see reverse).
- The terms and conditions as described on www.thehagueuniversity.com/tuitionfees.

For agreement:

Box 1 and box 2 must be signed at all time!

Date:

Box 1 Signature account holder:
(sign always)

Box 2 Signature student:
(sign always)

Box 3 Signature parent/guardian:
(in case the student is younger than 18 years)

Return address:

The Hague University of Applied Sciences
Enrolment Centre, P.O. Box 13336,
2501 EH The Hague, The Netherlands
Or via email: csi@hhs.nl

The Enrolment Centre of The Hague University of Applied Sciences must have received this form – fully filled out and signed – by 1 September 2022. If you do not return the form on time, you cannot be enrolled.

Explanatory notes on the payment of tuition fees 2022-2023

Filling out this form

Please use the digital payment authorisation in Studielink to pay your tuition fees. The form "One-off power of attorney for the payment of tuition fees 2022-2023" may only be used to change your payment details after you've arranged your payment in Studielink, or if you experience problems using the digital payment authorisation.

Please fill out your personal details and your bank account details. Indicate the tuition fee that applies to you (see Tuition fee amounts). If you do not check the amount, The Hague University of Applied Sciences will determine the amount due, based on the data in our files. Furthermore, we ask you to indicate if the tuition fees should be debited in 1 or 9 instalments. If you do not make a choice here, we will debit the tuition fees in 9 instalments (including an administrative fee).

The form must be signed by the person who pays the tuition fees (box 1) and by you as a student (box 2). If you pay the tuition fees yourself, you must sign in both boxes yourself. If you are underage, a parent or guardian must sign in box 3.

Tuition fee amounts

The statutory tuition fee amounts to € 2,209. The institutional tuition fee amounts to € 8,634. The halved statutory tuition fee amounts to € 1,105.

At www.thehagueuniversity.com/tuitionfees, you can find the tuition fee amount that applies to you.

Please check the tuition fee amount that applies to you on the front side of this form.

- If you are not an EEA national (see our website for a list of EEA member states), you might meet all the requirements for payment of the statutory fee of € 2,209. However, we need some further information to assess your situation. After you have submitted your request for enrolment, we will let you know which additional documents or information we need.
- If it turns out that you do not meet the criteria for the statutory tuition fee (see our website), we will automatically debit the institutional tuition fee. We will send you a notification if this is the case.
- If it turns out that you do not meet all the conditions for the halved statutory tuition fees (see website) in the end, we will adjust your rate automatically to the statutory tuition fee. You will receive a message if this proves to be the case.

SEPA debit: Single Euro Payments Area

The Hague University of Applied Sciences will collect the tuition fees by SEPA (Single Euro Payments Area).

The Single Euro Payments Area (SEPA) covers the whole European Union, plus Norway, Iceland and Liechtenstein (countries that are part of the European Economic Area but not of the European Union) as well as Switzerland, Monaco, San Marino, Andorra, Vatican City and United Kingdom.

Please check at this website www.abnamro.nl/en/personal/payments/making-payments/countries.html which countries feature SEPA. This means that every resident with a bank account from one of these countries has an IBAN.

IBAN stands for International Bank Account Number. IBANs have a similar form in each country. In the Netherlands, the IBAN consists of 18 digits; elsewhere it can vary between 15 to 34 digits.

You can find your IBAN on your paper or digital bank statement or check your IBAN at your debit card.

Instalment dates

If you choose to have the tuition fees debited in 1 instalment, we will debit the tuition fees on 26 September 2022.

If you choose to have the tuition fees debited in 9 instalments, we will debit the instalments on the following dates:

26 September 2022, 25 October 2022, 25 November 2022, 27 December 2022, 25 January 2023, 27 February 2023, 27 March 2023, 25 April 2023 and 25 May 2023.

Please note: In case of payment in 9 instalments, a € 24 administrative fee will be debited along with the first instalment.

Further questions?

At www.thehagueuniversity.com/enrolment you will find further information on the enrolment process at The Hague University of Applied Sciences.

If you cannot find the answer to your question there, please contact the Enrolment Centre. Contact details can be found on this website as well.