

Questions to address in a data management paragraph

1. Is any data collected or generated for reuse?

- YES: then answer questions 2 to 4.
- NO: please explain why the research does not lead to reusable data, or to data that cannot be stored or are not relevant for reuse for other reasons.

Briefly describe the types of data you will collect or create. If you are going to use an existing dataset, this dataset should also be mentioned here. Where applicable, you also describe codes, models and software that you will create or reuse for processing your data.

THUAS advice: Choose 'yes' for as much data as possible. This increases your chances of receiving subsidy. If some of the data cannot be reused, it must be stated here that these are real exceptions: because of public safety, ethical restrictions, property rights and/or commercial interests. These are reasons that NWO recognises.

2. Where will the data be stored during the research?

THUAS advice: In the SURF Research Drive of The Hague University of Applied Sciences. Research Drive uses two-factor authentication and automatic backup. It is a storage tool that also allows you to share data easily and securely with external partners.

3. How will the data be stored for the long term and made available for reuse by third parties after the project ends? Who can access the data?

THUAS advice: All (anonymised) data that is suitable for reuse (as mentioned in question 1) will be made available to a wide public for the longer term via the DANS Easy repository.

If data cannot be anonymised or if it cannot be shared with the public for other reasons, the data will be deposited in DANS Easy and only the metadata will be publicly available.

4. What facilities (ICT, [secure] archive, refrigerators or legal expertise) are expected to be needed for data storage during the research and after the research? Are these available?

Question for the researcher: In addition to the above facilities (as mentioned in answers 2 and 3), what else is needed for your specific research?

Most projects will suffice with what is offered as standard by THUAS in terms of storage space and server capacity and facilities and services, but sometimes something extra may be required. For example:

Is a secure archive for paper documents available? (Already available at THUAS.)

Are refrigerators needed for samples? (Must be applied for separately.)

Is legal advice needed, for example, when drawing up a consortium agreement? (Already available at THUAS, contact: JuristenBZ@hhs.nl.)

Is advice needed on DPIA? (Already available at THUAS, contact: FG@hhs.nl.)

Is ICT needed, e.g. software packages such as Atlas.ti (already available at THUAS, contact bibliotheek@hhs.nl), or computing power for data processing such as High Performance Computing or cloud computing (must be requested separately)?

Tip: do you want to discuss or have your data management paragraph reviewed? Contact the THUAS data steward at researchsupport@hhs.nl.